

NEW PATIENT INFORMATION FORM

(Please print your name as it is shown on your insurance card.)

PATIENT INFORMATION

Patient's First Name:	MI:	Last Name:		_ Date of Birth:	_//
Social Security #: (not requ	uired but helpful for ins)	[]Male []Female	Patient Nickname:		
Mailing Address:		Street Address	s (if different):		
City:	State:	Zip Code:	Primary Co	ntact no:	
Email Address:	Occupation:	Emergency (Contact Name:	Emergency Coi	ntact Phone No.:
[]Referred by a PT [] In	rive By []Google/Internet surance Company Referral [Patient []Attended Worksh] Social Media [] Dir op/Injury Screening [rect Mail []Rad]Clinic Website	io []Friend/Family	,
(ALS	SO COMPLETE NEXT PA		_	·	
(i.e. BCBS)		(i.e. BCB	BS)		
Insured's ID Number:		Insured's	ID Number:		
Insured's Policy Group #:		Insured's	Policy Group #: _		
Insured's Name:		Insured's	Name:		
Insured's Address: (if different)		Insured's A (if differe			
Insured's City:		Insured's	City:		
Insured's State:		Insured's	State:		
Insured's Zip Code:		Insured's 2	Zip Code:		
Insured's Phone #:		Insured's	Phone #:		
Insured's Birth Date:		Insured's	Birth Date:		
Insured's Gender:		Insured's	Gender:		
Insured's Employer:		Insured's	Employer:		
Relation to Insured:		Relation t	to Insured:		



ACCIDENT DETAILS: PLEASE COMPLETE IF THIS VISIT IS DUE TO INJURY

	Accident related: Date of first symptom or accident: [] Auto [] YES [] NO/
If auto accident related, please indicate in wh	nich state the accident occurred:
Give details of accident and complete next pa	age if accident related:
	er information necessary to process insurance claims. ctly to this practice for the services rendered.
Patient/Guardian Signature:	
ONLY COMPLETE IF THIS IS A	A WORKER'S COMPENSATION OR NO FAULT/AUTO CASE
Workers Comp Carrier Name:	No Fault/Auto Case Insurance Name:
Workers Comp Carrier Name: Insurance Co. Address:	
•	Insurance Co. Address:
Insurance Co. Address:	Insurance Co. Address: Insurance Co. City:
Insurance Co. Address: Insurance Co. City:	Insurance Co. Address: Insurance Co. City: Insurance Co. State:
Insurance Co. Address: Insurance Co. City: Insurance Co. State:	Insurance Co. Address: Insurance Co. City: Insurance Co. State: Insurance Co. Zip:
Insurance Co. Address: Insurance Co. City: Insurance Co. State: Insurance Co. Zip:	Insurance Co. Address:
Insurance Co. Address: Insurance Co. City: Insurance Co. State: Insurance Co. Zip: Carrier Case/Claim #:	Insurance Co. Address:
Insurance Co. Address: Insurance Co. City: Insurance Co. State: Insurance Co. Zip: Carrier Case/Claim #: WCB #:	Insurance Co. Address: Insurance Co. City: Insurance Co. State: Insurance Co. Zip: Carrier Case/Claim #: WCB #: Case Mgr./Adjuster Name:
Insurance Co. Address:	Insurance Co. Address: Insurance Co. City: Insurance Co. State: Insurance Co. Zip: Carrier Case/Claim #: WCB #: Case Mgr./Adjuster Name: Case Mgr./AdjusterPhone #:
Insurance Co. Address: Insurance Co. City: Insurance Co. State: Insurance Co. Zip: Carrier Case/Claim #: WCB #: Case Mgr./Adjuster Name: Case Mgr./Adjuster Phone #:	Insurance Co. Address: Insurance Co. City: Insurance Co. State: Insurance Co. Zip: Carrier Case/Claim #: WCB #: Case Mgr./Adjuster Name: Case Mgr./AdjusterPhone #:

Please provide a summary of the accident and resultant claim.



PATIENT HISTORY FORM

name:		ige				Occu	pation:
Leisure activities, including exercise r	outines:						
Primary Care Physician/Family Physic	ian:						
Are you on a work restriction from yo	ur doctor?	YES	NO	Do you use any form of tobacco?	YES	NO	
Are you latex sensitive?		YES	NO	(Smoking/Non-Smoking/ E-Cigarettes)			
Do you have a pacemaker or defibrilla	ator?	YES	NO	Please list any knowr	aller	gies	
Do you have a stimulator of any kind				Do you have cancer?	YES	NO	If "yes", how active is your
(brain stimulator, pelvic stimulator, et	c.)?	YES	NO				cancer
FOR WOMEN: Are you currently pregr	ant or thin	k you m	night be	e pregnant?	YES	NO	
Have you RECENTLY noted any of the	following (check a	all that	apply)?			
[] fatigue	[] mus	cle wea	akness		[] sh	ortne	ss of breath
[] fever/chills/sweats	[] dizz	iness/li	ghthea	dedness	[] fa	inting	
[] nausea/vomiting	[] hear	tburn/i	indiges	tion	[] co	ugh	
[] weight loss/gain	[] diarı	rhea			[] he	adacl	nes
[] falls	[] cons	tipatio	n		[] cu	rrent	ly feeling down or
[] difficulty maintaining balance	[] char	nges in	bowel/	bladder function	[] ho	peles	SS
[] numbness or tingling	[] diffi	culty sv	vallowi	ng			
Have you EVER been diagnosed with	any of the f	ollowir	ng cond	litions (check all that ap	oply)?		
[] Cancer	[] Tube	erculosi	is		[] M	ultipl	e sclerosis
[] Heart problems	[] Asth	ma			[]Ep	oileps	У
[] Chest pain/angina	[] Rhei	umatoi	d arthri	tis	[] Ki	dney	problems
[] High blood pressure	[] Othe	er arthr	itic con	dition	[] Ul	cers	
[] Circulation problems	[] Blad	lder/uri	nary tra	act infection	[] Li	ver pr	oblems
[] Blood clots	[] Sexu	ually tra	ansmitt	ed disease/HIV	[]He	epatit	is
[] Stroke	[] Inco	ntinend	ce		[] Ot	her: .	
[] Anemia	[] Thyr	oid pro	blems				
[] Chemical dependency	[] Diab	etes					
[] Depression	[] Oste	oporos	sis				
[] Lung problems	[] Frac	tures					
Please list prior surgeries and date(s)							
Date of injury/onset of current sympt	oms:			Date of surge	ry:		
What do you think caused your sympt							



Please circle	any of the following servi	ices that you are currer	itly receiving or ha	ve received in th	ne last 12-month	IS:
Physical The	rapy Occupational The	erapy Chiropractic	Care Massage	Therapy Sp	eech Therapy	Home Health
Have you had	d any of the following for	your current problem:	X-Ray Injection	n MRI CT Sc	an Other:	
Have you eve	er had this problem before	? YES NO	If yes, when			
In your curre	nt living environment: Do	you have stairs? YES	NO Do y	ou live alone? '	YES NO	
How would y	ou rate your overall quali	ty of life? Excellent	Good F	air Poor		
Please list 3	activities that you are una	able to do or having dif	ficulty with as a re	sult of your prob	olem.	
		_		, , , , , , , , , , , , , , , , , , ,		
Name						
	Using the scale belo	ow, please circle the W(DRST your pain has	been during the	e past 24 hours.	
		0 = no pain, 10 =	= worst pain imagir	nable		
			$) \bigcirc \bigcirc$		١	
)	
	0	1 2 3 4	5 6 7	8 9 10		
				\bigcap	BACK	
) يــــــ		\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	
On	the chart to the right, ple	ase mark the		-/		
	as where you feel PAIN w		TA.			
	MBNESS/TINGLING with a		Til (The Tank	() lus	
110	MULTINGENIO WITH	π.	\.		000	
				()		
			FRONT		38	
					48	
MEDICATIO	N ASSESSMENT:					
Please list an	ny medications you are cui	rrently taking (includin	g pills, injections, s	skin patches, vita	nmins, herbs, etc)	:
		· · · · · ·		Pouto of Admi	inistration	
	Medication Name	Dosage	Frequency	Route of Admi (circle how you ta	ake this med)	
				mouth, injecti	* 1	
				mouth, injecti	* 1	
				mouth, injecti	* *	

	Next referring MD	appointment:	/	/
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mouth, injection, patch mouth, injection, patch mouth, injection, patch mouth, injection, patch



CONSENT TO TREAT AND CONDITIONS OF ADMISSION

- 1 CONSENT TO REHABILITATION PROCEDURES: The undersigned consents to the procedures which may be performed during this and future out-patient physical therapy visits that are performed at Premier Physical Therapy of the Upstate, hereinafter referred to as "The Clinic". I/We consent to examination, therapy procedures and therapy care given the patient by or under the supervision of the physical therapist
- 2 LEGAL RELATIONSHIP BETWEEN The Clinic PHYSICAL THERAPISTS: All Physical Therapists (PT), and Physical Therapist Assistants (PTA) are employed by The Clinic. The Clinic serves as a medical teaching facility; therefore, physical therapist students, physical therapist assistant students and physical therapy residents may be involved in your care under the supervision of an attending PT or PTA.
- 3 FINANCIAL AGREEMENT: The undersigned agrees whether he/she signs as agent or as patient, that in consideration of the services to be rendered to the patient, he/she hereby individually obligates himself/herself to pay the account of The Clinic in accordance with the regular rates and terms of The Clinic.
- 4 ASSIGNMENT OF INSURANCE BENEFITS: The undersigned authorizes, whether he/she signs as agent or as patient, direct payment to The Clinic of any insurance or other applicable (e.g., Medicare, Commercial Insurance) benefits otherwise payable to or on behalf of the undersigned or patient for these outpatient services, at rate not to exceed The Clinic's regular charges. It is agreed that payment to The Clinic, pursuant to the authorization, by an insurance company shall discharge said insurance company of any and all obligations under a policy to the extent of such payment. The Clinic will make every effort to get pre-certification information in advance of the first visit, however this is dependent on whether accurate and complete insurance information has been disclosed to The Clinic prior to the initial visit. The undersigned authorizes payment of Medicare/Insurance benefits to be made on behalf of the patient for all services furnished by The Clinic. It is further understood by the undersigned that he/she is financially responsible for charges not collected by this agreement,

unless otherwise stated by applicable written contract or law.

- 5 PHOTOGRAPHING AND VIDEOTAPING: The Clinic may photograph, film, videotape or otherwise make video and/or audio recordings of the patient only for purposes of diagnosing and treating the patient's condition. No photograph or videotape will be used for any other purpose other than treatment without the patient's written consent.
- 6 COMMUNICATION: The Clinic may contact you via telephone, email, text message, and/or social media to convey information related to your current treatment plan and appointments, as well as provide you with information regarding alternative treatment options and events that may be of interest to you.
- 7 DISCLOSURE OF HEALTH INFORMATION: I understand that The Clinic is a health provider who must comply with the Health Insurance Portability and Accountability Act of 1996. HIPAA protects the privacy of individually identifiable health information. The Clinic Notice of Privacy Practice outlines your rights and our responsibilities regarding your medical information and who to contact if you have any concerns regarding your medical information. Your initials below acknowledge that you have been given a copy of The Clinic Notice of Privacy Practices.
- 8 AI SCRIBING: The Clinic may be using a Software to record and process the audio of provider/patient conversations to auto-generate the Provider's documentation and administrative work to help ensure the highest quality care possible. The audio will include the patient's protected health information. The audio recording will be used for clinical purposes only, including treatment, payment, or health operations in accordance with the Health Insurance Portability and Accountability Act of 1996, as amended ("HIPAA"). The audio recording will be stored securely as part of your medical record in accordance with the applicable security regulations of HIPAA.

The undersigned certifies that he/she has read the foregoing and is the patient, the patient's legal representative, or is duly outhorized by the patient as the patient's general agent to execute this document and accept and agree to its terms.	

			Patien
Guardian Signature	Date	Print Patient Full Name	



FINANCIAL POLICY FOR PREMIER PHYSICAL THERAPY OF THE UPSTATE

The information below explains the financial policies of our clinic:

- We check your insurance coverage and benefits for therapy for each episode of care. The payers do not guarantee coverage when we check benefits and authorize therapy visits; therefore, it is the patient's responsibility to verify coverage and understand their insurance policy.
- Therapy services are billed on time-based procedure codes. Your therapist will provide care specific to your needs and will choose the appropriate charge code based on the procedures performed. Charges can vary per visit based on the activities performed. Your therapist will be happy to explain the procedures billed if you have any questions.
- At the time of your first visit, provided accurate and complete insurance information has been disclosed in advance, we will provide you with an ESTIMATE of the amount of money that you will need to pay per visit based on the information we have received from your insurance. This estimate does not quarantee payment by your insurance.
- The amount not covered by insurance will be ESTIMATED and explained to you on your first visit. This amount is payable on the date that services are rendered when you check in.
- When you have not met your deductible, we will request an ESTIMATED PAYMENT from you that is applied towards your deductible. You will receive a bill for the remainder of the insurance allowable once the claim has been filed.
- Insurance companies have their own schedule of what they consider to be "usual and customary." These fees often vary between plans. Our charges are based on the time and the type of procedures used by your therapist for each session. If we are in network with your insurance, you will be responsible for the amount "allowed" by your insurance for each procedure based on your insurance contract. It is impossible for us to know the details of each individual policy.
- Your insurance is an agreement between you, your employer, and the insurance carrier. We encourage you to contact your insurance company to better understand your benefit for therapy services.
- If you have had a recent procedure that should apply to your deductible, it may not have been billed by the hospital or physician's office yet and therefore may not be listed when we checked your benefits. Please contact your insurance if you feel that your deductible information is incorrect.
- If you have a co-insurance percentage that you are expected to pay, we will collect an estimated amount on that coinsurance, and you will receive a bill for the difference between what you paid and what the insurance company allows after we file your claim. Co-payments (flat amounts per visit) will be collected at each date of service.
- In instances of repeated cancellations without 24 hours-notice or no-show to a scheduled appointment, we reserve the right to charge you a fee as allowed by insurance contracts in the amount posted in our clinic.
- In instances of repeated non-compliance with your scheduled visits, we also reserve the right to discontinue care and will inform your physician of the fact that your service has been discontinued due to non-compliance with the prescribed rehabilitation program.



Your Information. Your Rights. Our Responsibilities.

This notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

Your Rights

You have the right to:

- Get a copy of your paper or electronic medical record
- Correct your paper or electronic medical record
- Request confidential communication
- Ask us to limit the information we share
- Get a list of those with whom we've shared your information
- Get a copy of this privacy notice
- Choose someone to act for you
- File a complaint if you believe your privacy rights have been violated

Your Choices

You have some choices in the way that we use and share information as we:

- Tell family and friends about your condition
- Provide disaster relief
- · Market our services and sell your information

Our Uses and Disclosures

We may use and share your information as we:

- Treat you
- Run our organization
- Bill for your services
- · Help with public health and safety issues
- Do research
- Comply with the law
- · Work with a medical examiner or funeral director
- Address workers' compensation, law enforcement, and other government requests
- Respond to lawsuits and legal actions

Your Rights

When it comes to your health information, you have certain rights. This section explains your rights and some of our responsibilities to help you.

Get an electronic or paper copy of your medical record

- You can ask to see or get an electronic or paper copy of your medical record and other health information we have about you. Ask us how to do this.
- We will provide a copy or a summary of your health information, usually within 30 days of your request. We may charge a reasonable, cost-based fee.



Ask us to correct your medical record

- You can ask us to correct health information about you that you think is incorrect or incomplete. Ask us how to do this
- We may say "no" to your request, but we'll tell you why in writing within 60 days.

Request confidential communications

- You can ask us to contact you in a specific way (for example, home or office phone) or to send mail to a
 different address.
- We will say "yes" to all reasonable requests.

Ask us to limit what we use or share

- You can ask us not to use or share certain health information for treatment, payment, or our operations. We are not required to agree to your request, and we may say "no" if it would affect your care.
- If you pay for a service or health care item out-of-pocket in full, you can ask us not to share that information for the purpose of payment or our operations with your health insurer. We will say "yes" unless a law requires us to share that information.

Get a list of those with whom we've shared information

- You can ask for a list (accounting) of the times we've shared your health information for six years prior to the date you ask, who we shared it with, and why.
- We will include all the disclosures except for those about treatment, payment, and health care operations, and certain other disclosures (such as any you asked us to make). We'll provide one accounting a year for free but will charge a reasonable, cost-based fee if you ask for another one within 12 months.

Get a copy of this privacy notice

You can ask for a paper copy of this notice at any time, even if you have agreed to receive the notice electronically. We will provide you with a paper copy promptly.

Choose someone to act for you

- If you have given someone medical power of attorney or if someone is your legal guardian, that person can exercise your rights and make choices about your health information.
- We will make sure the person has this authority and can act for you before we take any action.

File a complaint if you feel your rights are violated

- You can complain if you feel we have violated your rights by contacting us using the information on the last page of this notice.
- You can file a complaint with the U.S. Department of Health and Human Services Office for Civil Rights by sending a letter to 200 Independence Avenue, S.W., Washington, D.C. 20201, calling 1-877-696-6775, or visiting www.hhs.gov/ocr/privacy/hipaa/complaints/.
- We will not retaliate against you for filing a complaint.



Your Choices

For certain health information, you can tell us your choices about what we share. If you have a clear preference for how we share your information in the situations described below, talk to us. Tell us what you want us to do, and we will follow your instructions.

In these cases, you have both the right and choice to tell us to:

- Share information with your family, close friends, or others involved in your care
- Share information in a disaster relief situation

If you are not able to tell us your preference, for example if you are aphasic, we may go ahead and share your information if we believe it is in your best interest. We may also share your information when needed to lessen a serious and imminent threat to health or safety.

In these cases, we never share your information unless you give us written permission:

- Marketing purposes
- Sale of your information
- Most sharing of psychotherapy notes

In the case of fundraising:

• We may contact you for fundraising efforts, but you can tell us not to contact you again.

Our Uses and Disclosures

How do we typically use or share your health information?

We typically use or share your health information in the following ways.

Treat you

We can use your health information and share it with other professionals who are treating you.

Example: A doctor treating you for an injury asks the therapist about your range of motion progress following surgery.

Run our organization

We can use and share your health information to run our practice, improve your care, and contact you when necessary.

Example: We use health information about you to manage your treatment and services.

Bill for your services

We can use and share your health information to bill and get payment from health plans or other entities.

Example: We give information about you to your health insurance plan so it will pay for your services.



How else can we use or share your health information?

We are allowed or required to share your information in other ways – usually in ways that contribute to the public good, such as public health and research. We have to meet many conditions in the law before we can share your information for these purposes. For more information see: www.hhs.gov/ocr/privacy/hipaa/understanding/consumers/index.html.

Help with public health and safety issues

We can share health information about you for certain situations such as:

- Preventing disease
- Helping with product recalls
- Reporting adverse reactions to medications
- Reporting suspected abuse, neglect, or domestic violence
- Preventing or reducing a serious threat to anyone's health or safety

Do research

We can use or share your information for health research.

Comply with the law

We will share information about you if state or federal laws require it, including with the Department of Health and Human Services if it wants to see that we're complying with federal privacy law.

Respond to organ and tissue donation requests

We can share health information about you with organ procurement organizations.

Work with a medical examiner or funeral director

We can share health information with a coroner, medical examiner, or funeral director when an individual dies.

Address workers' compensation, law enforcement, and other government requests

We can use or share health information about you:

- For workers' compensation claims
- For law enforcement purposes or with a law enforcement official
- With health oversight agencies for activities authorized by law
- For special government functions such as military, national security, and presidential protective services

Respond to lawsuits and legal actions

We can share health information about you in response to a court or administrative order, or in response to a subpoena.



Our Responsibilities

- We are required by law to maintain the privacy and security of your protected health information.
- We will let you know promptly if a breach occurs that may have compromised the privacy or security of your information.
- We must follow the duties and privacy practices described in this notice and give you a copy of it.
- We will not use or share your information other than as described here unless you tell us we can in writing. If you tell us we can, you may change your mind at any time. Let us know in writing if you change your mind.

For more information see: www.hhs.gov/ocr/privacy/hipaa/understanding/consumers/noticepp.html.

Changes to the Terms of this Notice

We can change the terms of this notice, and the changes will apply to all information we have about you. The new notice will be available upon request, in our office, and on our website.

Other Instructions for Notice

- This notice is effective September 1, 2022
- For questions or concerns regarding your privacy, please contact our Privacy Officer:

Name: Sam Echols, PT, OCS

Address: 6 N. 2nd Street, Suite 202, Fernandina Beach, FL 32034

Email: sechols@therapypartnersolutions.com